

## Element 7: management of change

**Changes in operations, procedures, site standards, facilities, or organizations must be evaluated and managed to ensure that Operations Integrity risks arising from these changes remain at an acceptable level.**

7.1 A process is in place for the management of both temporary and permanent changes.

7.2 The process for managing change addresses:

- authority for approval of changes
- analysis of Operations Integrity implications
- compliance with regulations and approved standards
- acquisition of needed permits
- documentation, including reason for change
- communication of risks associated with the change and required mitigation measures
- time limitations
- training

7.3 Temporary changes do not exceed initial authorization for scope or time without review and approval.